



Department of Health

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Posted: November 11th, 2022

**DRAFT Minutes**  
**Rhode Island All Payer Claims Database**  
**Data Release Review Board**  
**Monday, October 17, 2021**  
**9:00 –10:00am**  
**Location: Rhode Island Department of**  
**Health, Room 401**

**Public Line Call-in: 1 929 436 2866; Participant Code: 689 016 7326 Password: 123**

**Primary Meeting Objective:**

- Finalize and vote on updates to the Standard Extract Application and accompanying documentation
- Strategize Data Security Expert outreach

*Applications are posted for public comment at: <http://www.health.ri.gov/data/healthfactsri/>*

**Members In Attendance:**

Kyle Wohlrab, Co-Chair  
Liv King  
David Stuebe  
Frederick Webster

**Staff Present:**

Emma Rourke, FHC

**Members Not In Attendance:**

Elizabeth McClain  
Bill McQuade  
Ira Wilson

**1. Welcome and roll call**

Emma Rourke began the meeting by taking roll call at 9am ET. Ms. Rourke thanked everyone for joining the meeting and introduced Board Co-Chair, Kyle Wohlrab. Mr. Wohlrab reviewed the agenda and noted the primary meeting objectives.

**2. Presentation of the May Meeting Minutes**

Mr. Wohlrab reviewed the July Meeting Minutes. Ms. Rourke noted that the minutes reflected the abbreviated nature discussed in the prior meeting.

David Stuebe moved to approve the July minutes, and Liv King seconded it. The motion to approve the minutes was approved.

**Record of Vote:**

**In Favor:**

Kyle Wohlrab, Co-Chair  
Liv King  
David Stuebe  
Frederick Webster

**Not in Favor:**

None

**Absent:**

Elizabeth McClain  
Bill McQuade  
Ira Wilson

**3. Finalize and vote on updates to the Standard Extract Application and accompanying documentation**

Ms. Rourke reviewed the revisions made to the Standard Extract Application and noted that the finalized application would be used to inform an application developed with the Rhode Island Ecosystem. Board Members discussed what a combined application process might look like and noted that it is still in the early stages of adoption. Board members asked about the process for onboarding the data management vendor. Ms. Rourke and Liv King stated that the process was ongoing, and contracts have officially been signed.

Board Members discussed the option to update the data release process to offer less data to requestors who do not need as much data. Potential solutions discussed included providing lower-level licenses, pre-grouping data into tables pertaining to topics of special interest, or exploring limited public releases.

Mr. Wohlrab facilitated the vote to approve the updates to the Standard Extract Application and accompanying documentation. Mr. Webster motioned to approve the application and Mr. Stuebe seconded the motion. The motion to approve the application was approved.

**Record of Vote:**

**In Favor:**

Kyle Wohlrab, Co-Chair  
Liv King  
David Stuebe  
Frederick Webster

**Not in Favor:**

None

**Absent:**

Elizabeth McClain  
Bill McQuade  
Ira Wilson

**4. Strategize Data Security Expert outreach**

Ms. Rourke opened the conversation for discussion of outreach to onboard a Data Security Expert. The Board mentioned several options, including reaching out to the Department of Health and to the Rhode Island ACLU to see if they could identify anyone of interest. Ms. Rourke stated that she would reach out to those entities to put out feelers.

**5. Public comment**

Ms. Rourke opened the meeting for public comment. There was no public comment.

**6. Next Steps and Adjourn**

Mr. Wohlrab noted that the next Data Release Review Board meeting is scheduled for November 21 at 9am.

Mr. Wohlrab facilitated a vote to close the meeting. Liv King motioned to close the meeting, and Frederick Webster seconded the motion. The motion to adjourn the meeting was approved.

**Record of Vote:**

**In Favor:**

Kyle Wohlrab, Co-Chair  
Liv King  
David Stuebe  
Frederick Webster

**Not in Favor:**

None

**Absent:**

Elizabeth McClain  
Bill McQuade  
Ira Wilson

**State of Rhode Island and Providence Plantations**